

Property & home claim form

Do not dispose of damaged items before the insurer has seen them. Photograph everything before any clearing up.

OFFICE USE

Claim ref.

POLICYHOLDER

Full name
_____Policy number
_____Mobile number
_____Email address
_____Address of the insured property

You are the

☐ Owner ☐ Tenant ☐ Landlord

THE LOSS

Cause of loss

☐ Fire ☐ Water damage ☐ Theft ☐ Storm ☐ Impact ☐ OtherDate of loss
_____Time discovered
_____What happened, and what was damaged or lost?

_____Estimated value of the loss
_____Currency

Reported to police or civil defence?

☐ Yes ☐ NoReport reference number

Is the property occupied?

☐ Yes ☐ No - vacant

WHERE TO PAY THE SETTLEMENT

Complete only if the settlement is to be paid to you directly. Payments are made to the policyholder unless the insurer directs otherwise.

Account holder name
_____Bank name
_____IBAN
_____Account number

DOCUMENTS TO ATTACH

- ☐ Police or civil defence report
- ☐ Photographs of the damage, taken before any clearing up
- ☐ Purchase invoices or valuations for the damaged items
- ☐ Repair or replacement quotations
- ☐ Tenancy contract or title deed
- ☐ Emirates ID of the policyholder, both sides

DECLARATION

I declare that the information given on this form is true and complete to the best of my knowledge. I understand that giving false information may invalidate the claim and the policy. I authorise Masters Insurance Brokers to pass this form and the attached documents to the insurer and to act on my behalf in progressing this claim.

Signature

Date

Name in block capitals